

APC MINUTES

February 24, 2009

Members Present: David Braun, Gene Putnam, Mary Duxler, James Rikel, Jill Connelly, Florence Robin, Lyn Clark, David Oshima, Sharon Levick, Phil Stein, Gene Larson, Anna Bruzesse, Tom Fortune, Izzy Goodman, Bill Duxler, Joan Schneider, Rudy Dompe, Bill Norton, Ed Mazeika, Bob Martinez

I. Approval of Agenda

Adding in items – 4.5 class size in village, 10.5 lack of FFE in south of mall Prop J, 3.5 Sharon's announcements, 3.6 SLOs ancillary money

II. Approval of 1/27/09 minutes

III. Adjunct Orientation--Report on the last one; appointment of new members to the committee; moving responsibility to Professional Development

86 adjuncts attended the adjunct orientation in spite of the rain. A few changes need to be made since Phil and Sharon won't be on the committee anymore. The committee may become part of Professional Development. Gene Larson volunteered to join the committee.

3.5 May 19th, about 1:30, ECD training. What do we need? Computers, who to invite?

3.6 SLO money for adjuncts Psychology - \$300 for a re-doing COR. For just an SLO? Move to item 5.

IV. Conflict of one-time mandatory orientations for online classes that conflict with scheduled classes

Phil teaches Friday morning; a student had to leave Phil's class for an orientation meeting for on-line class orientation. The orientation is not an official time, so DEC doesn't catch overlap. There are 21 hybrid courses, 2 with prime time meetings. Friday morning is becoming increasingly prime time. Regularly scheduled class should take priority. On-line instructors should pick odd times or have alternatives.

4.5 Basic Village classroom only holds 34 students (half-size trailer). Full size holds more. Normal class size for many departments is 45-55; classes moving into Village face huge reduction. Part of a solution is to move smaller classes and Honors classes into smaller rooms. Some – only one door, no windows. 8111, 8112, and others. In an emergency, would students be able to get out on time?

V. SLO liaison - Senate motion referred to us for consideration

Kirsten has a motion that got tabled at Senate to bring to APC (handout). There is a workshop Thursday in FSRC, 3-4. Phil has friendly amendment (handout). Problem seems to be resources devoted to SLOs development. Assessment also produces challenges. Phil suggests adding a line for additional ancillary money to develop SLOs. A friendly amendment is to use Kirsten's language instead of Phil's "6". New number 6: Add increase funding be made available for adjuncts to develop SLOs and assessment instruments. The new amended version of the SLO Liaison motion was approved by consensus. *[Note: The motion was then presented to the Senate at their next meeting following our 2-24-09 meeting and was approved unanimously]*

VI. Follow up on the process of probes being invited in to visit with the VP and dean. Nabil has told deans to invite chairs to dean's meeting. However, in our questioning of the probe invite procedure there was an appearance that... (*work product*). Nabil doesn't view the meeting as anything more than getting to know the probe. He first asks dean if there is a problem – if there is, he doesn't make the invitation. Is the problem that he tells chairs to go to the dean? The perception is now that deans have a job. The institution is now more complicated than it used to be – SLOs etc. There is also a difference between Division Chair and Department Chair.

VII. The latest with IT and our network; your network problems

Tech advisory committee attempting to deal with computer problem and is developing a Service Level Agreement (?). Are impacts continuing? Anna's smart classrooms are not smart – can't get internet. BEH 1311. Tom's classrooms don't have internet access; Jill's computer lab doesn't work. When substantial harm is happening – someone has to step in. Wifi not working in library. Santa Barbara City College has outsourced to Sprint – it has no servers on campus. David went to Ken Takeda about class being behind due to lack of internet. Can this be outsourced? Music in the cafeteria? Don't know what problem is, but probably related to poor state of network. Plan Net – developing plan to present to IT?

VIII. Are your prereqs and/or placements being enforced electronically?

Do seem to be enforced by chairs present. Some problem with the on-line adds first week of school. Some are not enforced – if done through Assessment, it works well. Who programs prereqs and coreqs?

IX. Time management and DC meetings

Technology demonstrations always have major glitches that can't be fixed quickly. Ten minutes of dead time. Chair of meeting needs to move meeting. Bob suggests that DC expand by 15 minutes. Not much support for it.

X. Computer Replacement for regular faculty

New faculty got new computers – what about veteran faculty? Bill Duxler has a list of those with the oldest computers. Dell GX 150s P3 and older getting replaced.

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10.5 FFE and south of mall – South of Mall met with DMV and architects. They asked for equipment requests. The new part is all requests go to Bob. Have all the funds been raided already? Buildings became cheaper, so there is money going somewhere. Will Prop J money be raided also? If money is spent on FFE from Prop J, then buildings built with Prop J won't have FFE money. Is it OK to use Prop J money today? We can ask for accountability. *[Note: An accounting of the AA savings, where it is being spent, and how much is left to fund further needs, was presented by David Tsao at the following DC meeting.]*

XI. Security of our buildings on weekends - Table
Who locks up buildings? Sheriff should check rooms.

XII. Follow up on Lab alarms being monitored by Sheriffs – Table. *[Note: Paul Nieman reported at the following DC meeting that he is looking into correcting the classroom/lab alarm situation]*

XIII. Other/overtime

Meeting adjourned at 3:03.

Respectfully Submitted,

Sharon Levick