

**Pierce College
Academic Senate
Minutes of September 27, 2004**

Members Present: B. Adajian, J. Binsley, P. Brown, C. Cohen, G. Eisenbart, R. Follett, G. Gilbertson, M. Gonzalez, I. Goodman, G. Hobbs, K. Holland, L. Koller, D. Levine, B. Logan, B. Martinez, B. Odello, R. O'Neil, C. Pandey, M. Pawlicki, T. Rosedahl, J. Rosenberg, D. Schutzer, P. Stein, L. Thouin, M. Weiser, D. Wittman

Guests Present: C. Rooney, E. McCormack, S. Trevedi,

The meeting was **called to order** at 2:16 pm by Barrie Logan. The **agenda** was adopted by consensus with the following changes and additions:

- 13.3 A discussion of Minimum Qualifications
- 13.4 Distribution of Statements on Professional Ethics and Academic Freedom from the American Association of University Professors

Move 8.1 (Emergency Preparedness Plan) to just after College Admin Report.

The **minutes** of September 13, 2004 were approved by consensus

Treasurer's Report—David Schutzer— We ended the year with approximately \$800. There will be a complete report at the next meeting; a dues reminder will be sent out shortly.

Emergency Preparedness Plan—Charlie Ng, Pierce Facilities Manager

- Two years ago the Chancellor mandated each campus to develop a plan. A consultant who was hired by our campus recommended that classified personnel, who are here 40 hours a week, throughout the year be the primary facilitators of the plan. However, President Oliver suggested greater faculty participation in the plan. VP Dorothy Rupert is working on a plan for faculty inclusion.
- Earthquake preparedness plans include evacuation and recovery. There will be an emergency operations center where the Senior Staff will meet to decide what is needed. (The Emergency Operations Center will be the open area of the Campus Center.) Plant Facilities will be responsible for shutting off utilities. Members of various disciplines will meet to restore operations temporarily and permanently. Other planning involves logistics, costs, purchasing and media communications. There will be training for employees involved before the end of the semester.
- The time commitment for members of the emergency response team is 4 hours per semester and then additional time in case of emergency. Those interested in being on the emergency response team should contact Charlie at ext. 2983.
- Question: Are we still a community disaster center? Answer: Some facilities such as the farm, the gyms etc are available to the community based on past practices or verbal agreement, but Charlie stated that he has not seen any document formalizing this policy. A formal statement of this policy will be generated in the process of developing the emergency preparedness plan.
- Question: Are there backup locations for the Emergency Operations Center? Answer: Yes, the sheriff's building or Admissions and Records.

Articulation Officer/Transfer Center Director—Elizabeth McCormick

- There was a proposal to adopt the IGETC model for our Pass Along component of the CSU-GE certification. Pierce currently has an 18 unit limit in addition to the CSU requirements. Only two other community colleges of the 38 who responded to our query have unit restrictions.
- There was a call for the question MSP. The proposal was passed unanimously.

College Administration Report—Tom Oliver

- Tom reported that he had just come from a lunch meeting with Sharon Davis, former first lady of California, at which they discussed public-private partnerships.
- Faculty hiring – In response to pressure from faculty representatives Tom wanted to clarify the hiring situation. Last year we ended with \$800,000 deficit--without hiring new faculty. We got \$2,000,000 more for this year but \$402,000 went into increased healthcare costs, \$850,000 went into salary increases, \$490,000 went into step and column advances, \$400,000 for the new district-wide management software (SAP) and other things. Next year we are hoping to get \$3-4 million more by growing. Then, if they take \$2 million back for items such as those above, we will still have \$1 or 2 million with which to hire new faculty.
- This year we will hire the five positions that are in the budget now, but if we can find the money to hire more, we will hire more. We have been authorized to spend \$600,000 of our ending balance for growth.
- We are looking for \$50,000 in order to have UC Davis survey our energy uses and storage possibilities. This could turn into a profit-making venture, especially if we can use storage cells (worth \$1 million) donated by Chevron to save the electricity that we generate.
- We currently have a proposal from a company that would provide us with marquees (worth approximately \$1 million) at several locations on the campus. These would be free, but would include advertising. We are working with the landscape architect to assure that the design of the marquees fit with the overall campus plan.
- The Resource Conservation District of the Santa Monica Mountains will be meeting here tonight in Campus Center. They have access to millions of dollars in grants; Tom will talk to them tonight. They have asked for a desk on campus, which will perhaps be located in the Workforce Development trailer.
- Question: With the pay equity what is the savings to the college for using hourly instructors rather than hiring regular instructors? Answer: Paying hourly instructors to teach a 15 hour load costs approximately \$46,000 plus office hour pay. Paying a newly hired regular instructor (at the bottom of the pay scale) costs approximately \$71,500. (This includes the cost of the benefits.)
- Question: How have faculty retirements saved money? Answer: Some of those retirees were at the top of the pay scale, costing over \$100,000. We are currently studying the savings that the college has realized by these retirements.

Old Business

Senate Election Committee—Jill Binsley, Jennifer Rosenberg, Darlene Wittman

Nomination forms are in the mail boxes. Candidates are asked to include a 100 word statement of their qualifications to be included in the ballot.

There will be a workshop on October 1, *Student Learning Outcomes—A Focus On Results*, in the Campus Center, from

8:30-3:00. Call Debbie Swarens at ext. 6443 to RSVP. A flier was in mailboxes this morning inviting everyone.

Standing Committee Reports

Academic Policy—Izzy Goodman

- The Faculty Position Priority Committee (FPPC) has now been established. Representatives from the Academic Policy Committee are: Lynn Peterson, Bill Duxler, Christi Hamilton, Izzy Goodman, and Gene Larsen.
Representatives from the Senate (as elected last meeting) are: Tom Rosedahl, Stuart Fox, Kathie Yoder, Pam Brown, and Diane Levine.
- The “Day of the Child” is being organized again. 250 volunteers are needed to host foster children on the campus for a day of special activities. Donna-Mae Villanueva is in charge. Anyone over 18 can volunteer.

Curriculum—Lyn Koller

- There was a discussion to advise our Statewide Senate reps how to vote on the issue of the SciGETC Proposal. This is a for science students; it is a certification similar to IGETC, that allows the deferral of two GE courses until they get to the 4 year school. The universities want them to focus on beginning their major prep in CC and defer 2 courses until later.
- The Curriculum web site has been redone with a home page, the necessary forms, a calendar, and links to other resources. If you discover any problems with the web site, please let Lyn know. (Thanks to David Schutzer and Nabile for their help.)

Professional Development—Cheryl Cohen

- There will be a meeting at 1:00 pm in the Faculty Alcove on Sept 30.

Professional Ethics—Betty Odello

- There will be a meeting on Monday October 4.
- Pam Brown passed out the Statements on Professional Ethics and Academic Freedom from the American Association of University Professors. Comments on how these statements should be passed on to Pam.
- Betty stated that our current code of ethics includes all of the elements in these statements.

College Committee/Task Force Report

No meeting

Technology Management Committee

- There will be a meeting on October 14

New Business

- Addition to Pool for Tenure Review Committees: Roger Brown retired and Gordon Eisenbart has agreed to serve. MSP
- We have a partial copy of the statewide proposal to Raise Math and English Requirements for the Associates Degree Statewide. When we get a complete copy it will be distributed for input and discussion before the Statewide Academic Senate meeting.
- Modifications to the statewide equivalency list are due by the end of October. Faculty members who know of disciplines that need modifications should contact Barrie Logan.

The meeting was adjourned at 3:28 pm. Respectfully submitted, Diane Levine, Secretary