

**Pierce College Academic Senate  
Minutes of September 24, 2007  
College Services Conference Room**

Members: Ahrens, D., Benne, B., Brown, P., Binsley, J., Cohen, J., Furmuly, R., Gibson-Lott, A., Goodman, I., Grear, V., Hart, B., Hobbs, G., Holland, K., Kocs, C., Krikorian, L., Levick, S., Levine, D., McHargue, S., Miller, A., Oborn, K., Odello, B., O'Neil, R., Rosdahl, T., Schneider, S., Schutzer, D., Stein, P., Tiu, C., Voss-Rodriguez, J., Grear, V., Wessling, M., Wittman, D., Youhanna, A., Tiu, C.

Guests: Garber, B., Kalardjian, T., Garrison, J., Kimble, M., Bridwell, B., Karamian, M., Foster, R., Skidmore, R., Braun, D.

The meeting was called to order at 2:15 pm by Tom Rosdahl. The agenda was adopted by consensus with the addition of 11.4 under New Business, appointing a Senate representative for the Block Grant committee. The minutes of September 10, 2007 were approved by consensus.

**Treasurer's Report-David Schutzer**

Dues notices are at CopyTech and will soon be in everyone's mailbox. The dues notice will also go out by email.

**College Administration report-Bob Garber**

- Enrollment is continuing to be strong; there has been no drop off. We now have 21,000 students, credit and non-credit. There was a very positive article in the Daily News about enrollment.
- Construction has begun on the Center for the Sciences
- The Notice to Proceed has been issued for the Student Services building. There will be a two year process for the construction of both of these buildings.
- Chevron will be doing the infrastructure which will shorten the process because they are already in place.
- Master plan - There is an abbreviated update of the Master Plan; the process will begin next month and finish in December. The goal is to identify projects for the new bond that is being requested for 2015 and beyond.
- Classified positions were recommended at the PCC; approximately 8 academic support positions.
- 2 additional custodians and grounds keepers will be hired using the interest from the account for the MTA rental money (for the land that the Orange Line Parking Lot is on).
- The Computer replacement policy that has been proposed needs to have source of money identified to assure that the program can be put in place.
- ALP (Administrative Leadership Program) is open for applications
- The Community college initiative funding bill will separate us from the K-12 ; also will lower the fees from \$20 to \$15.

Beth mentioned that if you see a dangerous problem in the construction contact Larry Kraus; Gail mentioned a problem at Mason and Victory.

**Senate President's Report-Tom Rosdahl**

- The Fall Plenary Session of the State Academic Senate will be at the Anaheim Marriott, Nov 1-3 ([www.asccc.org](http://www.asccc.org)). Anyone who is interested in going should look at the web site; professional development funds can be requested. Tom is representing Area C on the planning committee.
- District Discipline Committees - The DAS is trying to make them more uniformly active.
- Requests for Evaluation Committees - We need more faculty members to serve on the committees. If you are interested in participating in the evaluation of new probationary faculty, contact Tom or one of the other Senate Exec members
- DAS web site - If you are interested in the activities of the District Academic Senate, go to the District web site, then District Resources. There are some parts that are out of date, but quite a bit of information available.

**Old Business**

### **Educational Technology Committee opening (area 3)**

There were two candidates on the ballot Bob Foster (Business), Richard Skidmore (Business). There were no volunteers from the floor; each candidate spoke and the senators voted by secret ballot. Bob Foster was elected.

**Events and Recognition Committee candidates** - If you are interested please let Tom know and the election will take place at the next meeting.

### **Plus/minus grading -**

- This was brought up for discussion last meeting; Elizabeth Atondo commented by e-mail that students would be disadvantaged by teachers that gave a C- rather than a C because C- is not considered passing for IGETC.
- Teachers already have various grading standards.
- What if you only use +'s and not minuses?
- What about not using C- and A+?
- The language department is in favor
- Math department is half and half
- Student representative said that some students calculate what is the least they need to do get an A; the + would be an incentive to work harder and keep up their interest.
- We will have a vote in two weeks; get more input from the departments. Get sense to find out if faculty is interested before we discuss the details.
- Invite Shelley and Elizabeth to be present at the discussion.

### **Open Standby Lists and +5 Rule -**

- At the DAS Tom was informed that other campuses are not doing it. We can recommend whether or not to continue.
- We can eliminate the open slots; we can eliminate the standby list.
- Do we want to continue with the open enrollment and add desk?
- Next time we will have a vote of the sense of the Senate.

### **Committee Reports**

#### **Pierce College Council- Pam Brown, Tom Rosdahl, Marian Weiser**

9/20/07 meeting of the Pierce College Council

- New Classified positions approved: 9 new classified hires (e.g. lab technicians and office assistants) were approved by PCC. The following programs and departments will receive the new hires if the President supports the recommendation: CSIT/Multi-Media (1.00, FT hire), ASO (1.00), Chemistry (.50), Library (1.00), Nursing (expanded position: .50 to 1.0), Art (1.0), Industrial Tech (1.0 & .25), Office of President (public information officer, .60). The new positions will cost the college \$422,000 annually with the expense increasing every year.
- Classified-hiring process approved: A 1-page document outlining a formal process for prioritizing new classified positions was approved.
- Use of MTA interest for hiring plant-facilities employees approved
- Block Grant Committee Charter approved; the Academic Senate has 1 rep. on the new committee (any volunteers)
- PCC Charter revisions planned following annual self-study.
- Our next meeting is October 25th, 3 - 5 PM, location TBA.

#### **Academic Policy-Betty Odello**

There will be a meeting tomorrow (September 25):

- Curriculum and SLOs are being worked on
- Schedules are all in and budget is being planned by annual program plans. Next year the annual plans will have to be in earlier so that budget can get in earlier.
- Lunches sponsored by the various departments will get started again.

#### **Curriculum- Sharon Levick**

- The next meeting is going to be Oct 12; the deadline for submission for that meeting is Oct 1.
- The District Curriculum Committee met last Friday. There was a legal opinion on bilingual education and a proposed board rule. You can offer a section of a course that is taught in more than one language. Child Development at City College has Spanish/English/Korean classes. We are considering offering a

bilingual horticulture classes. At City they have the requirement that bilingual students be enrolled in ESL also.

- There was a discussion of the difference between a subject and a discipline. The subject relates to the courses taught; the discipline relates to the minimum qualifications of the instructor.
- Title V is changing:
  - Cr/NC will be replaced by Pass/No Pass
  - A certificate of fewer than 18 units will not be transcribed.
  - AA Degrees must have an area of emphasis.
- Personal Development (PD) 40 is on the GE plan for CSU, but is not in our GE plan because our definition of area E doesn't match theirs. We need some discussion to see how we can change than.

**Educational Planning Committee-** Izzy Goodman, Tom Rosdahl

The District's plan for a new Bond to be put on the ballot; the focus will be on vocational training.

**Professional Ethics-**Phil Stein

Will meet on Monday October 1.

**Professional Growth and Development-**Kathy Oborn -- No report

**Student Success Committee-**Izzy Goodman

There is a draft of the proposal for plans and which they will present to college at meetings on Oct 2 and Oct 10 from 2-4 in the College Services Conference Room. Everyone is welcome in this room; an email invitation will be sent.

**Educational Technology Committee-** Mitra Hoshiar

They are working toward developing a two year degree on line.

**SLO Coordinator Report-** Barbara Anderson

Senate members were given a copy of the SLO form with discipline, department, chair and SLO coach assigned to your dept.

**ASO Report-** Tessa Moss

- There will be elections Tuesday September 25 and club council will also meet then.
- Blood Drive is Tuesday and Wednesday; Many teachers gave extra credit for students who donate.
- Applications are being accepted for lobbying trips to Washington DC

**New Business**

**Senate Elections Committee Candidates** -- Two volunteers needed for the election committee. Please let Jill Binsley know if you would like to volunteer.

**Computer Replacement Policy (Technology Advisory Committee)**

1. The committee approved a draft of the computer replacement policy. Beginning this spring, 25% of the installed computers on campus will be replaced each year. The priority for replacement is as follows:

- Replace computers in labs so that every lab computer is at most 3 years old.
- Replace oldest non-lab computers with new computers.
- Replace printers, projectors, and other related technologies from oldest to newest

The goal is for all end-user technology to be replaced every 4 years, and labs would be updated frequently.

2. The committee is in the process of preparing a comprehensive list of all software licenses requested (new and renewals) and the associated costs. The funding sources will need to be determined because the total costs of all software on the list thus far exceeds InfoTech's budget for software.

3. InfoTech is investigating upgrades to the entire server infrastructure in order to increase operational efficiency.

4. Some of the equipment for the "smart" classrooms has arrived. Mark Pracher has been working with various departments to determine their tech cart/multimedia needs.

Next meeting of the Technology Committee is scheduled for Thursday, October 11, at 2 p.m.

**Professional Development Responsibility/Conference Funds**

There will be a written policy regarding the denial of funds to those who do not report their Professional Development obligation.

**Block Grant committee**

If you want to volunteer for that committee email Tom.

**Adjournment** was at 3:44

Respectfully submitted,

Diane Levine