Date: 9/21/08  
Requester(s): Kathy Oborn & DonnaMae Villanueva  
Department: Professional Development  
Name of Activity: Professional Development Support for Faculty  
Total requested: $12,000.00

Please review the list of committee funding principles below before filling out this form.  
Email the completed form to mccaslin@piercecollege.edu and goodmai@piercecollege.edu.

**Description of the Project:** Clearly and concisely describe your project.

Making successful students is a two-step process; providing support for students and providing support for faculty. This request addresses the needs of the faculty by providing them hands-on assistance with technology and teaching and learning skills through the use of CGCA’s (graduate student workers.) This project is also being done at LACC.

Section C of the "Poppy Copy" (pg 30-37) indicates “one of the most reliable and accessible methods for achieving well-planned and well-executed staff development is the establishment of a teaching and learning center, responsible for overseeing a broad range of staff development activities, providing individual faculty training and consultations, and promoting staff development at the institutional, program, and department levels.” We already have the Faculty Staff Resource Center which could very easily become a fully operational teaching and learning center. Yet first and foremost, one of the basic needs that our faculty is desperate for (per two faculty surveys given within the last two years at the Basic Skills event at Pierce) is help with technology and classroom skills.

This project would provide 40 hours per week of assistance to faculty with technology and basic skills proficient workshops and one-on-one training with:

- **Technology:** basic computer knowledge such as word, powerpoint, outlook, integrating the smartcart in the classroom with instruction specific to each discipline. Assistance with faculty webpages, incorporating podcasting, alternative methods of teaching, etc.

- **Teaching/Learning Skills:** such as how to develop an effective syllabus that is student-focused, providing students with tools for success in the classroom, motivation and learning strategies for college success, etc.

The project would require the hiring of 3 CGCA’s at $14.49 per hour, for 40 hours per week, for a period of 20 weeks, as a trial period. Their schedules would be staggered throughout the day and evening to maximize the number of faculty they could help. Workshops would also be organized in the same fashion to maximize attendance.

These CGCA’s would be experienced and trained in all the facets required to support this project, such as basic technology, web page design, instructional design, student centered learning, cognitive learning, basic skills knowledge, etc. Again, this is in response to 2 faculty surveys requesting this training and assistance.
**Results:** What specific outcomes related to student success do you expect to come out of your project?

According to the poppy copy - the importance of comprehensive training and development opportunities for faculty and staff who work with developmental students cannot be overestimated. Programs with a strong professional development component have been shown to yield better student retention rates and better student performance. Furthermore, analysis has demonstrated that specific training is one of the leading variables contributing to success. And lastly, staff development opportunities should be flexible, varied, and responsive to the developmental needs of individual faculty. The specific outcomes we can anticipate are better prepared faculty, faculty that are more technologically savvy, as well as faculty that feel better about their skills and abilities in the classroom and can understand what is required for students to be successful.

**Coordination:** What other departments/areas, if any, will be involved in this project. Describe how.

Perhaps consultation with other departments in the hiring of the CGCA’s.

**Evaluation:** Describe how you will assess the effectiveness of this activity.

We will have each faculty member that participates to complete an evaluation of the training they received, as well as each workshop will have an evaluation process as well.

**Funding Breakdown:** If appropriate, provide a general breakdown of the total funding request.

3-CGCA’s at 40 hours total per week, for 20 weeks = $8694.00  
Misc. office supplies needed (paper, toner, etc.) = $3306.00