Student Success Steering Committee  
Wed., Nov. 7  1:30-3 PM  ACR  
Minutes

1. Chairs report: Joy/Izzy
   1.1 The LACCD Framework for Student Success was distributed and reviewed. Members were asked to provide feedback on its contents. The activities of the LACCD SSI committee, including the meeting at Valley College, were reviewed.
   1.2 A handout and explanation updating the Pierce College Basic Skills budget was given out by Joy. Here are the highlights:

<table>
<thead>
<tr>
<th>Year</th>
<th>Allocation</th>
<th>Spent</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>2005-6</td>
<td>202,456</td>
<td>85,049</td>
<td>One time funding spent on conference travel, tutoring, Aztec software</td>
</tr>
<tr>
<td>2006-7</td>
<td>212,000</td>
<td>0</td>
<td>One time funding</td>
</tr>
<tr>
<td>2007-8</td>
<td>Approx 200,000</td>
<td>0</td>
<td>On going funding (AB194)</td>
</tr>
</tbody>
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2. Tightening up the Student Success Plan:  
   A discussion involving developing priorities, consolidating activities, what needs to be done and who will do it took place. We identified these major projects and asked for feedback from the group on their importance.

   The Learning Center:
   - Short term: until Center for Sciences opens, F’09
   - Midterm: after Center for Sciences opens
   - Long term: if new TLC/Library complex

   The major needs identified here were space, technology infrastructure and student tracking software. All agreed that the TLC is and will be important to the student success program at Pierce. Kathy and Donna Mae will discuss and then itemize these issues.

Expanding the Learning Communities Concept:
   This seems to be a focus at the college currently and there is support to expand it in the future. We will need to do an assessment on its success, decide where we want to expand it (one plan is to offer 12 unit packages for new students, another is to expand to the vocational areas, and a third to handpick instructors and classes that would make good pairings), carry out students evaluations on the program, and if it does expand, evaluation the need for support services and a coordinator.

2.3 Professional Development for Student Success
   All agreed that this is a critical piece of the puzzle but the group was unsure as to how to proceed. Do we focus at the college, district or state level, or all 3? The district has hired Deborah Harrington as a dean and she may be spearheading a district plan for this (she was the one who implemented the STARS program at LAVC). There is also talk of the state
coordinating a professional development program focused on basic skills. This will need further discussion. The need to start planning the Spring Convocation on Student Success to continue the momentum and success of last year was also brought up. The suggestion of asking Laura Hope of Chaffey College as a keynote speaker was entertained. Izzy will pursue this.

2.4 Teaching and Learning Center
The group also thought that pursuing the idea of a Teaching and Learning Center was a priority. But first it was agreed that we needed to do some research on whether such centers already exist, what they do and how successful they are. A group will be asked to do this.

2.5 Coordinating the Developmental Education Program:
A review of the college’s Developmental Education Program was discussed and thought to be a good idea. The formation of a Developmental Education working group to review and evaluate the program and its curriculum was thought to be a good start. Included in this evaluation would be the assessment and counseling pieces.

2.6 Focus of Student Services:
Joy mentioned Student Services’ interest in the following ideas: implementation of new adaptive assessment tools, a degree audit system, continued H.S. outreach, creation of a student portal and expanding learning communities (see 2.2).

2.7 Student Success Workshop Program:
This is a growing resource for students on the campus and could be expanded even further. Who will coordinate and publicize it is an important issue. The idea of directed referrals was floated and a focus on other “special” populations like returning or vocational students. Using a program like E Stars for appointments would simplify its management.

2.8 Student Success Website:
Publicizing the many good ideas and activities both to students and faculty is important, especially as we expand our operations. Who should we get to do this?

3 Next Student Success Committee Meeting: Wed., Nov 28 from 2:30-4:30 PM, CSB

4 Strengthening Student Success Conference Debriefing: tabled until next time

5 Other items: Scantron Math Exit Test (MET)