Student Success Committee (SSC)
Wed., May 14  2:00-4:00 PM
MINUTES


1) MSP to approval of agenda with additional item 9

2) MSP to approve of minutes of Apr 9

3) Student Success Committee Charter (handout)
   - Was passed unanimously by Senate on May 5 with minor changes to the final draft of this group
   - At the next senate meeting the voting positions on the committee will be filled, so apply if you are interested

4) Basic Skills Action Plan: (handout)
   - A copy of Pierce’s plan was sent to the state on May 1; it was shared with the senate at the last meeting; it is a work in progress, meaning that the planning agenda can be changed when the college sees the need to
   - Joy and Izzy will be updating the LACCD Board on our student success efforts at their next meeting on May 21 at LAMC
   - Bob M. asked that the Math Freshman Success Program be added to the plan

5) Report on Integrated Basic Education and Skills Training Workshop- LAVC (handout)
   - It described the IBEST program at Pierce College (Wash.) which involved incorporating basic skills into CATE disciplines using a team teaching approach between a basic skills and CATE instructor; a pilot of the program was found to be very successful and then the college went to the legislature and got increased funding to support it; class size is small (20); six models of team teaching were discussed (handout)

6) Upcoming Conferences:
   6.1 State Academic Senate Basic Skills Workshop: June 5-6 LASW
      - 10 positions from each college have been designated to attend; Joy will coordinate the group
   6.2 RP Student Success Conference: Oct. 1-3 Anaheim
      - Info at http://www.rpgroup.org/SuccessConf-Main.htm
      - Student Success funds will cover expenses and Izzy will coordinate the group

7) Reports from Workgroups:
   - Starting New Students Right: Carol provided a handout with some of the issues that the group has discussed
• **Learning Communities**: Phyllis’ group has met several times; we discussed the concept of a one unit “add on” study skills course that could be attached to a variety of courses

• **Developmental Education**: members of the group described visits to various learning centers including LAVC, Miramar College, and Mt. Sac. The challenge facing the learning center at Pierce is lack of space and the inability to carry out accurate accounting of student usage.

8) **Associate Dean over Basic Skills**: The idea was floated about creating an acting administrative position, possible an associate dean, to coordinate the developmental education area at Pierce. The main reason given in support of it was to have a person with administrative experience whose primary focus would be the support of curriculum and services related to basic skills. The thinking was that the area of basic skills was too broad and important to the college to be overseen by someone as a “part time” responsibility. The position would be funded from the basic skills budget for a trial period of two years. This is an idea that will be discussed further by the overall committee at later meetings and was simply raised here as a possibility. In the meantime, some research would be done to find out if such a position exists elsewhere, what the responsibilities are attached to it and how successful it has been. The idea was shared when the senate executive committee last met with senior staff and it was looked upon favorably at that time. But at an estimated annual cost of $90-117K it still needs to be thought through.

9) **Future meetings**: It was decided that we would wait for the selection of the voting membership of the committee before we scheduled future meetings, but that the committee would be active over the summer months.