Jose Luis Fernandez was introduced as the new dean of Career and Technical Education.

1) MSP to approve agenda

2) MSP to approve minutes of July 9 with one change: item 3, last paragraph should read 3, not 2 members were not present

3) Associate Dean Basic Skills Coordinator Position:
The final position description was shared and a discussion of how to advertise for it took place. The following were suggested: the BSI website, CCC registry, various list serves, and the state academic senate. A brief discussion of the hiring committee composition ensued. It must be a majority of administrators but would also include faculty and a classified person.

4) Request for Funds- Basic Skills Action Plan (handout): The committee suggested that more specifics be prepared before the committee acted, but they are in support of this type of activity.

5) District SSI Committee Report:
Kathy reported on the meeting to us. The colleges’ Basic Skills actions plans for 2008-9 are due by Oct. 15. They should include an assessment component.

6) Progress Reports from Workgroups: tabled to next meeting

7) Student Success Workshop at Adjunct Faculty Orientation and on Opening Day (handout):
Kirsten Thorne of the Modern Languages Dept. will give a 2 hour Writing Across the Curriculum Workshop to those interested at the Adj. Orientation and as one of the breakouts on opening day.

8) Conference Report: State Academic Senate Basic Skills Workshop: tabled

9) Master Plan review: goal 2: tabled