1) Approval of Agenda

2) Approval of Minutes for December 3, 2009

3) Co-Chair’s Report
   3.1 – LACCD Teaching and Learning Academy (FTLA) – B. Ables, D. Fields, P. Abbamontian attended. There was a fishbowl, guest speakers, etc. Preliminary feedback is very positive.
   3.2 – Associate Dean of Student Success – I. Goodman: Someone has been selected, but this has not been announce yet. Leadership will put together goals and objectives for this position, and present them to the committee. Members of the committee can also be thinking about goals and objectives for this position.

4) Budget Requests
   4.1 – Library Basic Skills Book Talk Program (Approved): F. Robin, D.M. Villanueva –
      ➢ Book clubs will consist of small groups with personal setting and age-appropriate selections. Students will choose a book from a list. Library can purchase books if they are selected but not on the existing list.
      ➢ PD 40 Instructor will partner with a librarian. Book club will be integrated into the curriculum; students in class will be assigned PD 40 assignments based on library books.
      ➢ Students will be pre and post-assessed through Reading Plus.
      ➢ If this works well with PD 40, we will try it with English 20a.
      ➢ Funds will pay for books for the program, and they will stay in the library.
      ➢ $7,500
   4.2 – Visographs – (Approved): K. Boddicker –
      ➢ CAHSEE students have been doing a pilot, and results are very good.
      ➢ The program is web-based and works from a physiological standpoint.
      ➢ $8,227 for two.

5) CalPASS Consortia Report – S. Schneider
   ➢ 25 countries are now using it in 2,000 schools. CSUN is getting it and so is LAUSD. It has been used to track progress in Math, Life Science, and Counseling.
   ➢ S. Schneider would like to make a presentation either to individual departments or to the SSC.
S. Schneider will talk to C. Kozaracki and E. Atondo and the Dean of Student Success to create buy-in and to assess feasibility. If it looks like something that is going to work, then we will work with the English Department to integrate the system into the college.

6) Spring Basic Skills/CTE Workshop: I. Goodman
   - Universal City: March 11 and 12, 2009
   - Need someone from CTE, someone from Math and someone from English. Volunteers are welcome. Stipends will be available.

7) Reading Apprenticeship – I. Goodman
   - June 29, 2009 – July 1, 2009; $1,200 per person
   - Trains teachers to teach students to read within the context of their disciplines.
   - Committee will invest money to train a team of faculty. That team would pilot the program in their classes. If it is successful, they will learn to teach the program to other faculty.
   - Stipends will be available.

8) Spring 2009 Convocation: Fri. Feb. 6, 2009 8:30 -3:00pm
   - 1st Presentation: DJ Ware 9-10:30
   - 2nd Presentation: Stacey Kayden 10:45-12:15
   - Breakouts: TLC for Reading Plus ; maybe Faculty Support Center for the Kurzweil presentation
   - Dessert and raffle: 2:30pm

9) Other: Kurzweil Follow-up
   - Perhaps we can create a pilot group for Kurzweil software. Software could be available in TLC.
   - Conference on Feb. 20, 2009 to learn Kurzweil software at Laney College in Oakland. Volunteers are requested.