Student Success Committee (SSC)
Wed, Feb. 25, 2009 - 2:30-4:00 PM
CSB
Minutes


1) Approval of Agenda

2) Approval of Minutes for January 29, 2009

3) Convocation Review – C. Kiekel

3.1 Evaluation Summary – There were approximately 20 evaluations turned in, largely positive. C. Kiekel asked for feedback from the group regarding the programs. One reservation about the Kurzweil program was that it may be too labor intensive, and there was some concern about whether the publishers would give permission to digitize their books. In general, it seemed like a useful tool.

3.2 Smtxt Conference Report: Feb. 20, 2009 – Three faculty members and the Associate Dean of Basic Skills attended the conference. One faculty, A. Simmonds, will begin using the program right away to enhance her Excel course. The other instructors will wait until summer when they have more time to think about how to utilize the program. During the next year, Pierce College will be written into the Kurzweil development grant so that Pierce faculty can have a greater level of support.

4) Upcoming Events (C. Kiekel):

4.1 California Learning Communities Consortium – 4/2/09 – 4/4/09 at Solano Community College - Attendees will create concrete plans for learning community implementations or expansions utilizing pedagogical design and curricular practice. Share ideas, problems and solutions with other campuses.
Planned attendance: C. Kiekel

4.2 Spring Basic Skills Regional Meeting – 3/11/09 – 3/12/09 in Universal City – Geared toward assisting Career Technical Educators serving students with basic skills needs. These meetings will focus on contextualized teaching and learning. The objective of these workshops is to inform CTE Deans and CTE and basic skills faculty about contextualized teaching and learning, and getting students motivated to learn.

4.3 Contextualizing Curriculums Workshop – 3/6/09 (English) 3/7/09 (Math) at East Los Angeles College – Attendees will learn to contextualize English and math within CTE courses. Focus will be on developing curriculum in medical courses.
4.4  **Strengthening Student Success Conference** – 10/7/09 – 10/9/09 at the San Francisco Airport Marriott – Attendees will attend work sessions based on communities of practice, join half-day intensive sessions, and spend time networking. Conference strands will address cross-cutting issues such as "Leadership and Sustainability" and "Assessment Tools."
Planned Attendance: K. Oborn, M. Prochter, L. Snow, C. Kiekel

4.5  **Reading Apprenticeship Summer 2009 Institute** - 7/13/09 – 7/17/09 in Oakland/San Francisco - Participants acquire an understanding of Reading Apprenticeship as an instructional framework, learn to engage students in collaborative inquiry about their varied reading processes, fostering "metacognitive conversation" in classrooms, etc.
Planned Attendance: K. Boddicker, D.M. Villanueva; L. Snow; C. Kiekel

4.6  **Building Student Success: Planning, Implementing and Evaluating a Student Success Initiative** – 4/24/09 at Santa Barbara City College - Discussion of Santa Barbara City College’s recognized Basic Skills planning and implementation. There will be a tour of SBCC facilities and a discussion of program development, implementation and results.
Planned Attendance: C. Kiekel, K. Boddicker, C. Kozaracki

5) **Content for Student Planners** – E. Atondo – There are 48 pages of content in the planners that can be used at the discretion of the committee/college. E. Atondo led a discussion about possible basic skills content for student planners. Deadline for student planner information is the beginning of April. Possible content includes:
- Contact information for departments/Faculty Advisors
- List of learning communities
- Letter of introduction from the SSC
- List of short-term CTE certificates

6) **Budget Requests** – J. McCaslin – No current budget requests. The committee needs to re-visit goals and discuss the direction of the SSC for the coming year. Discussion was lead by J. McCaslin regarding the strengths and needs of the Basic Skills Initiative as it relates to the SSC. Discussion highlighted:
- The need for cohesive SLOs that address the needs of Basic Skills. SSC needs to review the district-wide list of “Essential Academic Skills” to inform this discussion. These skills should be listed on every syllabus.
- The need to re-convene the “work groups” to explore in detail how to implement these essential skills into the classroom.
- The need to have improved lines of communication between faculty and/or academics and counseling and/or student services.

7) **Next Meeting** – March 25, 2009